

Minutes of the Town Council Meeting held on Monday 21st February 2022
7pm based at Social Centre, Westfield Lane, South Elmsall

Present: Cllrs P Jordan Chair
R Askew
S Tulley
J Tunstall
R Hayhurst
J Thomas
B Capstick
R Lukaszawicz

In attendance Beth Caton Assistant Town Clerk

1. To Receive Apologies For Absence

Cllr C Robinson – Prior engagement
Cllr A Hewitt – Prior engagement
Cllr K Hyde – Prior engagement
C Baxter – Holiday

2. To Receive Declarations Of Interest – (Disclosable Pecuniary) and requests for dispensation

Cllr J Tunstall – Mowbray Group

3. To approve Minutes of the Monthly Town Council meeting of 10th January 2022 as a true and accurate record

Resolved. The Minutes of the Monthly Town Council meeting of 10th January 2022 were accepted as a true and accurate record.

4. To approve Minutes of Finance and Management, Land and Property Committee meeting of 31st January 2022

Resolved. The minutes were approved as a true and accurate record.

5. To approve Minutes of Recreation committee meeting of 31st January 2022

Resolved. The minutes were approved as a true and accurate record.

6. To approve Minutes of the Planning and Environment Committee meeting of 31st January 2022

Resolved. The minutes were approved as a true and accurate record.

7. **To approve Minutes of Staffing committee meeting of 31st January 2022**
Resolved. The minutes were approved as a true and accurate record.
8. **To approve Receipts and Payments report up to 31st January 2022**
Resolved. Receipts and Payments reports were approved as circulated to all members of the Town Council.
9. **To approve Accounts for payments from 1st February 2022 to 21st February 2022**
Resolved. The accounts for payment were approved for the sum of £6,448.31 (General Account) and £11,685.78 (Wages Account).
10. **To approve Imprest report up to 31st January 2022**
Resolved. No petty cash was used during this period
11. **To submit items of Correspondence (FIO)**
Nothing to report
12. **Westfield Centre**
- a) **SECF Ltd Updates**
Resolved. Minutes circulated
- b) **The Lanes Café – Updates**
Resolved Trade remains strong, outside catering is been used for various functions. Directors thanked catering team for their hard work in relation to outside catering.
- c) **Adult Education – Updates**
Resolved. Working alongside Wakefield College and are now delivering CITB and CSCS
- d) **Biomass Boiler**
Resolved. Pump on the boiler is broken a temporary repair has been carried out, awaiting installation of a new pump.
- e) **Child Day Care -**
Resolved. Nursery is at full capacity, issues following appraisals. A full comprehensive report has been distributed to staffing committee and staff members within Nursery.
13. **To provide updates on 3G pitch at Frickley Park**
Resolved. Delays due to adverse weather, site visit planned for 28th February 2022 to discuss progress. Council praised Cllr Tulley for dedication and hard work throughout the ongoing 3G pitch development.
14. **Internal Checks – Updates**
Resolved. Cllr Jordan and Cllr Hayhurst carried out internal checks everything was found to be satisfactory.

15. **To approve audit report (circulated)**

Resolved. Audit report has been circulated to members, everything found to be satisfactory.

Mayor *Stalley* Date *4-4-2022*