

**Minutes Of Annual Town Council Meeting Held On Monday 10th May
2021 6.00pm, via Zoom**

Present:	Cllrs	P Jordan A Hewitt R Riley J Thomas S Tulley K Tulley J Tunstall R Hayhurst	Mayor
In attendance		Mrs C L Baxter B Caton	Town Clerk Assistant Town Clerk

1. Election of Mayor

RESOLVED. That Cllr P Jordan be elected Town Mayor for the ensuring year.

2. To receive Mayors Declaration of Acceptance of Office

RESOLVED. Cllr P Jordan accepted the office of Mayor

3. To receive apologies for absence

Cllr B Capstick - Holiday

4. Election of Deputy Mayor

RESOLVED. That Cllr J Thomas be appointed Deputy Mayor for the ensuring year.

5. Election of Council Leader

RESOLVED. That Cllr S Tulley be appointed council leader for the ensuring year.

6. Election for Deputy Council Leader

RESOLVED. That Cllr B Capstick be appointed Deputy Council Leader for the ensuring year.

7. To approve model code of conduct – May 2021

RESOLVED. That the Model Code of Conduct be approved without any amendments.

8. To approve Standing Orders – May 2021

RESOLVED. That the Standing Orders be approved without any amendments.

9. To approve Financial Regulations – May 2021

RESOLVED. That the financial regulations be approved without any amendments.

10. To approve Fixed Asset Schedule – April 2021

That the Fixed Asset Schedule be approved as circulated.

**11. Appointment of Committee Chair Persons and Deputy Chair Persons 2021
Finance Committee**

RESOLVED. That Cllr S Tulley be appointment Chair of Finance, Management, Land and Property Committee.

RESOLVED. That Cllr B Capstick be appointed Deputy Chair of Finance, Management, Land and Property Committee.

Recreation Committee

RESOLVED. That Cllr J Thomas be appointed Chair of Recreation Committee.

RESOLVED. That Cllr R Lukaszewicz be appointed Deputy Chair of Recreation Committee.

Planning and Environment Committee

RESOLVED. That Cllr J Tunstall be appointed Chair of Planning Committee.

RESOLVED. That Cllr R Askew be appointed Deputy Chair of Planning Committee.

Staffing Committee

RESOLVED. That Cllr S Tulley be appointed Chair of Staffing Committee.

RESOLVED. That Cllr B Capstick be appointed Deputy Chair of Staffing Committee

12. Appointment of Committee Members 2021 – 2022

Finance, Management, Land and Property Committee

RESOLVED. The following members be appointed:
Cllrs S Tulley Chair
B Capstick Deputy Chair
P Jordan
J Thomas
R Askew
R Hayhurst
R Lukaszewicz
J Tunstall

Recreation Committee

RESOLVED. The following members be appointed:
Cllrs J Thomas Chair
R Lukaszewicz Deputy Chair
R Askew
B Capstick
A Hewitt
P Jordan
J Thomas
K Tulley
S Tulley
J Tunstall
C Robinson
R Hayhurst

Planning and Environment Committee

RESOLVED. The following members be appointed:
Cllrs J Tunstall Chair
R Askew Deputy Chair
A Hewitt
J Thomas
R Riley
B Capstick
P Jordan
R Hayhurst
K Tulley
S Tulley
C Robinson
R Lukaszewicz

Staffing Committee

RESOLVED. The following members be appointed:
Cllrs S Tulley Chair
B Capstick Deputy Chair
P Jordan
R Askew Reserve

13. Appointment of representatives to outside organisations

SESKU Joint Burial Committee – Cllrs Tunstall and R Hayhurst

YLCA Wakefield Branch – Cllrs Jordan and Askew

NALC – Cllr P Jordan

South Elmsall/Frickley Alliance – Cllrs Askew, Jordan, Thomas, Capstick, S Tulley

Wakefield Town and Parish Council Liaison – Cllr Jordan, Askew

Allotment Sub Committee – Thomas, Lukaszawicz and two others

Events Committee – S Tulley, B Capstick, R Hayhurst, J Tunstall, P Jordan

SE Charities – J Tunstall, R Brown and R Hayhurst

14. Date and time of meetings 2021-2022 (list attached)

RESOLVED. The list be approved as circulated

15. To approve summer recess for August 2021

RESOLVED. The recess be approved for August 2021

16. To approve recess plenary powers – August 2021

RESOLVED. The following Councillors will be delegated plenary powers to the value of £10,000.00 during the August recess. The members are Cllrs Tulley, Capstick and Jordan.

17. Appointment of Council Advisors 2021-2022

Planning Consultants

RESOLVED. Ian Deighton be approved for the ensuring year.

Legal Advisors

RESOLVED. That Levis Solicitors be approved for the ensuring year.

Banking

RESOLVED. That RBS be appointed as Banking Authority.

18. To approve Auditors 2021-2022

RESOLVED That Yorkshire Internal Audit Services be approved for the ensuring year.

RESOLVED That Littlejohn LLP be appointed for the ensuring year.

19. Mayors Allowance 2021-2022

RESOLVED That pursuant to section 15(5) of the Local Government Act 1972, an allowance of £500 be awarded to the Town Mayor to defray the expenses of office be carried forward from the previous year as covid restrictions cancelled all Mayors invitations.

20. To approve Councillors telephone expenses 2021-2022

RESOLVED The telephone allowances for 2021-2022 will be £144.00, payable in two instalments.

21. To approve South Elmsall Town Council Newsletter – Summer 2021 and distribution

RESOLVED The Newsletter to be written by the Town Clerk, printed by D C Print and distributed by members and/or staff accordingly. LGA 1972, s 142.

21. To reaffirm General Power of Competence eligibility 2021-2022

RESOLVED The Town Council is till eligible to exercise the GPC in accordance with the Localism Act 2011 sections 1 to 8. The Councillors have all been elected and the Town Clerk holds the relevant qualification and has received training in GPC.

Mayor *Peter Jordan* Date *7/6/2021*