

Minutes of the Town Council Meeting held on Monday 7th June 2021
7pm based at Social Centre, Wesfield Lane, South Elmsall.

Present: Cllrs P Jordan Mayor
A Hewitt
R Lukaszawicz
J Tunstall
B Capstick
J Thomas
R Hayhurst

In attendance Clare L Baxter Town Clerk
Beth Caton Assistant Town Clerk

Council thanked all staff for their work and commitment especially during COVID 19 lockdown period.

1. To Receive Apologies For Absence

Cllr R Askew – Illness
Cllr S Tulley – Prior engagement

2. To Receive Declarations Of Interest – (Disclosable Pecuniary) and requests for dispensation

None

3. To approve Minutes of the Monthly Town Council meeting of 12th April 2021 as a true and accurate record

Resolved. The Minutes of the Monthly Town Council meeting of 12th April 2021 were accepted as a true and accurate record.

4. To approve Minutes of the Annual Town Council Meeting of 10th May 2021 as a true and accurate record

Resolved. The Minutes of the Annual Town Council meeting of 10th May 2021 were accepted as a true and accurate record.

5. To approve Minutes of Finance and Management, Land and Property Committee meeting of 10th May 2021

Resolved. The minutes were approved as a true and accurate record.

6. To approve Minutes of Recreation committee meeting of 10th May 2021

Resolved. The minutes were approved as a true and accurate record.

7. **To approve Minutes of the Environment and Planning Committee meeting of 10th May 2021**
Resolved. The minutes were approved as a true and accurate record.
8. **To approve Minutes of Staffing committee meeting of 10th May 2021**
Resolved. The minutes were approved as a true and accurate record.
9. **To approve Receipts and Payments report April 2021**
Resolved. Receipts and Payments reports were approved as circulated to all members of the Town Council.
10. **To approve Accounts for payments from 10th May to 7th June 2021**
Resolved. Payments reports were approved as circulated to all members of the Town Council.
11. **To approve Imprest report up to April 2021**
Resolved. No petty cash used during this period
12. **To submit items of Correspondence (FIO)**
Nothing to report
13. **Westfield Centre**
 - a) **SECF Ltd Updates**
Resolved. No minutes to circulate
 - b) **The Lanes Café – Updates**
Resolved Trade is good. The catering team are working well as a team and trading is good.
Sunday carvery resumed on 30th May 2021
 - c) **Adult Education – Updates**
Resolved. Janet Tetlow is now supporting Tony Fretwell on construction courses delivering CSCS Level 1.
 - d) **Child Day Care**
Resolved. Funding from DFE has been successful to provide a Summer play scheme. Nursery is at full capacity.
14. **To give updates on Levis Solicitors – Westfield Centre Foodbank**
Resolved. Levis solicitor await documents requested from Brenda Graham. South Elmsall Town Council endorses the Clerk delegated powers to continue instructing legal in relation to Westfield Centre Foodbank.
15. **Queens Platinum Jubilee**
Resolved. Item deferred to next Finance & Committee meeting.

PS

Town Council meetings will be held on Monday evenings at 7pm based at the Social Centre.

Committee meetings will be held on Monday afternoons at 2pm based at the Westfield Centre.

Mayor *Peter Jordan* Date *July 19th, 2021*