

**Minutes of the Town Council Meeting held on Monday 4<sup>th</sup> September 2020 at 12pm based at Westfield Centre, Westfield Lane**

Present: Cllrs P Jordan Mayor  
S Tulley  
R Askew  
J Thomas  
R Lukaszawicz  
B Capstick  
J Tunstall  
K Tulley

In attendance Clare L Baxter Town Clerk  
Beth Caton Assistant Town Clerk

Council thanked all Council staff who had worked through lockdown due to Covid 19 and commended their efforts.

**1. To Receive Apologies For Absence**

Cllr C Robinson – Prior engagement  
Cllr A Hewitt – Work commitments

**2. To Receive Declarations Of Interest – (Disclosable Pecuniary) and requests for dispensation**

Cllr R Askew – Land sale, Next Plc

**3. To co-opt Mr Robert Hayhurst to Council**

**Resolved.** Mr Robert Hayhurst was co-opted to South Elmsall Town Council and completed his acceptance of office in the presence of the Proper Officer.

**4. To Approve Minutes of Finance and Management, Land and Property Committee meeting of 2<sup>nd</sup> March 2020**

**Resolved.** The minutes were approved as a true and accurate record.

**5. To approve Minutes of Recreation committee meeting of 2<sup>nd</sup> March 2020**

**Resolved.** The minutes were approved as a true and accurate record.

**6. To approve Minutes of the Environment and Planning Committee meeting of 2<sup>nd</sup> March 2020**

**Resolved.** The minutes were approved as a true and accurate record.

**7. To approve Minutes of Staffing committee meeting of 2<sup>nd</sup> March 2020**

**Resolved.** The minutes were approved as a true and accurate record.

**8. To approve Minutes of the Extra Ordinary meeting of 27<sup>th</sup> March 2020**

**Resolved.** The Minutes of the Extra Ordinary meeting of 27<sup>th</sup> March 2020 were accepted as a true and accurate record and signed by the Mayor.

**9. To approve Accounts for payments from 3<sup>rd</sup> March 2020 to 4<sup>th</sup> September 2020**

**Resolved.** The accounts for payment were approved for the sum £104,978.47 (General Account) and £152,687.18 (Wages Account)

**10. To report position of Annual Accounts 2019/20**

**Resolved.** The accounts were approved by Council 1<sup>st</sup> June 2020. The internal audit has been completed and the accounts have now been submitted to the external auditors with the request of submission extension to 31<sup>st</sup> August 2020.

**11. To discuss Food Bank provision at the Westfield Centre**

**Resolved.** The Food Bank closed at the start of lockdown and South Elmsall Town Council staff have been coordinating the daily provision and deliveries with the help of partners including welfare provision and Jon Tricketts MP, SECF Ltd made a financial donation of around £1500.00 and received £8,500.00 in financial donations to be used on food provision. In addition the local cooperative stores and local businesses have provided support. Members agreed that the food deliveries would continue and Food Bank volunteers will be contacted and made aware of the same.

The Town Clerk was asked to contact cooperative stores at Upton and make enquiries about donations and food supplies. A meeting will be set up with food bank volunteers once the information is available.

**12. Westfield Centre**

- The Lanes Café is now on Just Eat and the café is now registered to deliver takeaways.
- The Nursery 'Busy Bees' room is now open.
- Adult Education is running a limited number of classes

Mayor P. P. B. Caton ..... Date 11/01/2021 .....