

**Minutes of the Town Council Meeting held on Monday 4th November 2024
7pm based at Social Centre, Westfield Lane, South Elmsall.**

Present: Cllrs P Jordan Chair
B Capstick
K Hyde
R Askew
S Tulley
R Lukaszewicz

In attendance C L Baxter Town Clerk
B Caton Assistant Town Clerk

- 1. To Receive Apologies For Absence**
Cllr M Storey – Prior engagement
Cllr S Ludewig – Work commitments
- 2. To Receive Declarations Of Interest – (Disclosable Pecuniary) and requests for dispensation**
None
- 3. To approve Minutes of the Monthly Town Council meeting of 23rd September 2024 as a true and accurate record**
Resolved. The Minutes of the monthly Town Council meeting of 23rd September 2024 were accepted as a true and accurate record.
- 4. To approve Minutes of Finance and Management Committee of 14th October 2024 as a true and accurate record**
Resolved. The minutes of the Finance and Management Committee of 14th October 2024 were accepted as a true and accurate record
- 5. To approve Minutes of the Recreation Committee of 14th October 2024 as a true and accurate record.**
Resolved. The minutes of the Recreation Committee of 14th October 2024 were accepted as a true and accurate record.
- 6. To approve Minutes of the Planning and Environment Committee of 14th October 2024 as a true and accurate record.**
Resolved. The minutes of the Planning and Environment committee of 14th October 2024 were accepted as a true and accurate record.
- 7. To approve Minutes of the Staffing Committee of 14th October 2024**
Resolved. The Minutes of the Staffing Committee of 14th October 2024 were accepted as a true and accurate record.

8. To approve Receipts and Payments report up to 31st October 2024

Resolved. Receipts and Payments reports were approved as circulated to all members of the Town Council

9. To approve Accounts for payment from 8th October 2024 to 28th October 2024.

Resolved. That the payments from Current and Wages Accounts from 8th October 2024 to 28th October 2024 be approved as circulated to members. Payments from current account £20,517.20 and payments from Wages account £23,911.21

10. To submit items of correspondence

Cash Access – Post office will be assessing possible room to make sure it is fit for purpose.

Balfour Beatty – Litter picking at the local skate park as part of community engagement.

11. Westfield Centre

a) SECF Ltd Updates

Resolved. Minutes were circulated to members.

b) The Lanes Café – Updates

Resolved – Preparations are underway for Remembrance Day and Christmas buffets.

c) Adult Education – Updates

Resolved. Under review until New Year.

d) Child Day Care

Resolved. Prohibition meetings have been held with staff. Interviews for two nursery practitioner vacancies are ongoing.

e) 3G Sports Complex – Updates

Resolved. Winter months are almost fully booked.

12. To confirm co-option of council vacancy

Resolved. To co-opt Glenn Chester as a councillor

13. To confirm NJC pay scale 2024/25

Resolved. NJC met and a decision has been agreed on 22nd October 2024 that an increase of £1290 will be paid as a consolidated, permanent addition on all NJC pay points. With effect from 1st April 2024 an increase of 2.5% on all pay points above 43 will also be awarded.

Mayor *Peter Jordan* Date *16/12/24*