


**Minutes of the Finance, Management, Land & Property Committee Meeting
held on Monday 12th November 2018**

Present: Cllrs
S Tulley Chair
R Askew
B Capstick
A Askew-Bertolini
P Jordan
R Lukaszewicz
J Thomas

In attendance Clare L Baxter Town Clerk

1. **To receive apologies for absence**
None
2. **To Receive Declarations of Interest – Disclosable Pecuniary**
None
3. **To approve Receipts and Payments Report for September 2018**
Resolved. That the receipts and payments report for September 2018 be approved as circulated to members.
4. **To approve payments from Current and Wages Accounts from 23rd October 2018 to 12th November 2018**
Resolved. That the payments from Current and Wages Accounts from 23rd October 2018 to 12th November 2018 be approved as circulated to members. Payments from current account £10,457.43 and payments from wages account £11,851.04 cheques were signed by Councillors Jordan and Thomas.
5. **To approve payments from Imprest Account October 2018**
Resolved. That the payments from Imprest Account from 1st October 2018 to 31st October 2018 be approved as circulated to members.
6. **To approve internal audit report – First visit**
Resolved: The internal audit report was circulated and approved by the finance committee.

 3/12/18

7. **To discuss letter received from Westfield Centre food bank secretary**

Resolved. The committee asked the Town Clerk to contact the food bank volunteers. The volunteers will provide food to anyone who has been issued with a food voucher.

The food bank will be open more often mindful of the universal payment scheme being rolled out in the Wakefield District.

A Number of committee members offered to work as volunteers in the food bank.

8. **To accept and agree legal contract for Albany Allotments.**

Resolved. The contract was agreed and duly signed by Councillor Steve Tulley and Town Clerk Clare Baxter.

PAella
3/12/18