

Minutes of the Town Council Meeting held on Monday 6th March 2023
7pm based at the Social Centre, Westfield Lane, South Elmsall

Present: Cllrs PJordan Chair
K Hyde
R Lukaszewicz
B Capstick
S Tulley
R Askew
J Tunstall
R Hayhurst

In attendance Clare Baxter Town Clerk
Beth Caton Assistant Town Clerk

Council members had a minute silence before the meeting to pay their respects to Cllr Jack Thomas

1. To Receive Apologies For Absence

Cllr S Ludewig – Illness

2. To Receive Declarations Of Interest – (Disclosable Pecuniary) and requests for dispensation

None

3. To approve Minutes of the Monthly Town Council meeting of 23rd January 2023 as a true and accurate record

Resolved. The Minutes of the Monthly Town Council meeting of 23rd January 2023 were accepted as a true and accurate record.

4. To approve Minutes of Finance, Land and Property committee meeting of 23rd January 2023 as a true and accurate record

Resolved. The minutes were approved as a true and accurate record.

5. To approve Minutes of the Recreation Committee meeting of 23rd January 2023 as a true and accurate record

Resolved. The minutes were approved as a true and accurate record.

6. To approve Minutes of Planning and Environment committee meeting of 23rd January 2023 as a true and accurate record

Resolved. The minutes were approved as a true and accurate record.

7. **To approve Minutes of the Staffing committee meeting of 23rd January 2023**
Resolved. The minutes were approved as a true and accurate record.
8. **To approve Receipts and Payments up to 28th February 2023**
Resolved. Receipts and Payments reports were approved as circulated to all members of the Town Council.
9. **To approve Accounts for payments from 14th February to 6th March 2023**
Resolved. That the payments from Current and Wages Accounts from 14th February 2023 to 6th March 2023 be approved as circulated to members. Payments from current account £35,091.38 and payments from Wages account £11,394.85
10. **To approve Imprest report up to 28th February 2023**
Resolved.
Nothing to report
11. **To submit items of Correspondence (FIO)**
Internal auditor no longer conducting audit for SETC. New auditor has now been appointed.
12. **Westfield Centre**
a) **SECF Ltd Updates**
Resolved. No meeting has been held.
b) **The Lanes Café – Updates**
Resolved. Trade remains strong. All decorating is now complete and attracting new custom.
c) **Adult Education – Updates**
Resolved. CITB & CSCS continue to run.
d) **Child Day Care**
Resolved. Nursery is at full capacity. New member of staff now appointed who is qualified as a level 3 in early years.
13. **To approve date of annual town meeting**
Resolved. Annual town meeting agreed for 17th April 2023 at 6pm.
14. **To discuss rate increases**
Resolved. Council have agreed rise of 5% to all services and rents.
15. **Discuss plans for Kings coronation**
Resolved. Flags to be erected throughout South Elmsall.

P.P.
B. Caton
15/15/23

16. Discuss South Elmsall Royal British Legion Centenary

Resolved. Council agreed to contribute towards a buffet to the value of £200.00

Mayor P. P. B. Caton Date 15/5/23