

Minutes of the Town Council Meeting held on Monday 11th September 2018 at 7.00pm based at Social Centre, Westfield Lane

Present Cllrs
P.Jordan Mayor
R Askew
B Capstick
C Robinson
S Tulley

In attendance Mrs C L Baxter Town Clerk

1. To receive apologies for absence

Cllr J Treacy – Prior engagement
Cllr Tunstall – Prior engagement
Cllr Askew-Bertolini – Illness
Cllr J Thomas – Holiday
Cllr J Pickin – Prior engagement

2. To Receive Declarations of Interest – (Disclosable Pecuniary) and requests for dispensation

None

3. To approve Minutes of the Monthly Town Council meeting of 25th June 2018 as a true and accurate record

Resolved. The Minutes of the Monthly Town council meeting of 25th June 2018 were accepted as a true and accurate record and duly signed by the Leader.

4. To Approve Minutes of Finance and Management, Land and Property Committee meeting of 16th July 2018

Resolved. The minutes were approved as a true and accurate record.

5. To approve Minutes of Recreation Committee meeting of 16th July 2018

Resolved. The minutes were approved as true and accurate record.

- 6. To approve Minutes of the Environment and Planning Committee meeting of 16th July 2018**
Resolved. The minutes were approved as a true and accurate record.
- 7. To approve Minutes of Staffing Committee meeting of 16th July 2018**
Resolved. The minutes were approved as a true and accurate record.
- 8. To approve Receipts and Payments report up to 31st May 2018 and 30th June 2018**
Resolved. Receipts and Payments reports were approved as circulated to all members of the Town Council.
- 9. To approve Accounts for payments from 17th July to 10th September 2018**
Resolved. The accounts for payment were approved and cheques signed by Cllrs Jordan and Tulley for the sum of £28,741.14 (General Account) and £25,901.97 (Wages Account)
- 10. To approve Imprest report up to 30th June 2018 and 31st July 2018**
Resolved. The Imprest reports were approved as circulated to all members of the Town Council.
- 11. To submit items of Correspondence (FIO)**
Royal British Legion – Thankyou letter
WMDC – Planning applications
- 12. Westfield Centre**
 - a) SECF Ltd Updates**
Resolved. Minutes circulated to all members of the Town Council
 - b) The Lanes Café – Updates**
Resolved. Trading is good and environmental officers have visited and awarded the café a 5 star food hygiene rating.
 - c) Adult Education – Updates**
Resolved. The team have approached WMDC to see if they are able to deliver Maths and English.
 - d) Child Day Care**
Resolved. Nursery staff probationary periods have now ended.
- 13. To give updates on European PEAT project**
Resolved. SECF Ltd are having a meeting with Emily Pearson from Newground to discuss a joint application and partnership working.

14. To agree two members of Finance Committee to carry out internal finance inspections

Resolved. Councillors Capstick and Tulley will conduct internal inspections.

15. To discuss Christmas lights for South Elmsall

Resolved. Council has been successful searching funding for new festive lights for 2018.

Mayor *Peter Jordan* Date... *22/10/18*