

**Minutes of the Town Council Meeting held on Monday 20th April 2015 at
7.00pm based at Social Centre, Westfield Lane**

Present: Cllrs P Jordan Mayor
R Askew
R Brown
B Capstick
R Hayhurst
S Tulley
J Thomas
J Treacy
J Tunstall

In attendance Mrs C L Baxter Town Clerk

1. **To receive apologies for absence**
Cllr J Pickin – Prior Engagement
2. **To receive Declarations of Interest (Disclosable Pecuniary) and requests for dispensation**
None
3. **To approve Minutes of Town Council meeting of 9th March 2015 as a true and accurate record**
Resolved. The Minutes of the Town Council meeting of 20th April 2015 were accepted as a true and accurate record and duly signed by the Mayor.
4. **To approve Minutes of Finance and Management, Land and Property Committee meeting of 30th March 2015**
Resolved. The Minutes were approved as a true and accurate record.
5. **To approve Minutes of Recreation Committee meeting of 30th March 2015**
Resolved. The Minutes were approved as a true and accurate record.
6. **To approve Minutes of Environment and Planning Committee meeting of 30th March 2015**
Resolved. The Minutes were approved as a true and accurate record.
7. **To approve Minutes of Staffing Committee meeting of 30th March 2015**
Resolved. The Minutes were approved as a true and accurate record.
8. **To approve Receipts and Payments report up to 31st March 2015**
Resolved. Receipts and Payments report was approved as circulated to all members of the Town Council.

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9. **To approve Accounts for payment up to 20th April 2015**
Resolved. The accounts for payment were approved and cheques signed by Cllrs Brown and Hayhurst for the sum of £23,901.57 (General Account) and £7,319.96 (Wages Account).
10. **To approve Imprest report up to 31st March 2015**
Resolved. The Imprest report was approved as circulated to all members of the Town Council.
11. **To submit items of Correspondence (FIO)**
Groundwork Trust – Invitation re Albany clean up
WMDC – First half precept
Citizens Advice Bureau – Request for funding of surgery
Keepmoat – Thank you for event hosting
Ms F Fox – Thank you for event hosting
SISIS – Quote for Maxilist slitter
WMDC – ERDF payment
WMDC – Grant agreement (Westfield Centre)
12. **Westfield Centre**
a) **SECF Ltd updates**
Minutes circulated to all members of the Town Council
b) **The Lanes Café – Updates**
Two quotes have been received for the kitchen area in the café. The quotes are in the region of £25,000.00.
c) **Adult Education – Updates**
The Westfield Centre has been approved by the British Safety Council to be a CSCS training centre. The first training day will take place on Tuesday 2nd June 2015.
d) **To report new tenants – Westfield Centre units**
The Shabby Chic tenant has vacated the workshop due to personal reasons. The unit is available for a new tenant.
e) **To report annual accounts for second year of trading**
Copies of the Accounts were circulated to all members of the Town Council.
13. **To circulate year-end report for annual audited Accounts 2014-2015**
Resolved. The Town Clerk completed the accounts for the year end and circulated a copy of the annual return to all members of the Town Council. The Mayor signed the accounts sheet by way of acknowledgement on behalf of South Elmsall Town Council.
14. **To give updates on the football pitches at Frickley**
Resolved. Councillor Capstick suggested a meeting with the alliance be arranged forthwith to enable discussions about the maintenance programme going forward. The new changing room build starts on Monday 11th May 2015.

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15. **To agree Citizens Advice Bureau Funding for 2015-2016**
Resolved. The Council agreed to fund the sum of £2,750.00 which provides an advice surgery at the Westfield Centre on Tuesday mornings.

Mayor *J. Tomstell*

Date *18 May 2015*