

**Minutes of the Town Council Meeting held on Monday 6th January 2014 at
7.00pm based at Social Centre, Westfield Lane**


Present:	Cllrs	J Thomas R Askew R Brown B Capstick R Hayhurst P Jordan J Pickin S Tulley J Tunstall T Walker	Mayor
In attendance		Mrs C L Baxter Mrs J A Patton	Town Clerk Deputy Town Clerk

- To receive apologies for absence**
Cllr M Gray – Prior Engagement
Cllr D Muhern – Prior Engagement
Cllr E Tunstall – Prior Engagement
- To receive Declarations of Interest (Disclosable Pecuniary)**
None
- To approve Minutes of the Town Council meeting of 25th November 2013 as a true and accurate record**
Resolved. The Minutes of the Town Council meeting of 25th November 2013 were accepted as a true and accurate record and duly signed by the Mayor.
- To approve Minutes of Finance and Management, Land and Property Committee meeting of 16th December 2013**
Resolved. The Minutes were accepted as a true and accurate record.
- To approve Minutes of Recreation Committee Meeting of 16th December 2013**
Resolved. The Minutes were accepted as a true and accurate record.
- To approve Minutes of Environment and Planning Committee Meeting of 16th December 2013**
Resolved. The Minutes were accepted as a true and accurate record.
- To approve Staffing Committee Meeting of 16th December 2013**
Resolved. The Minutes were accepted as a true and accurate record.



8. **To approve Receipts and Payments report up to 31st December 2013**
Resolved. Receipts and Payments report was approved as circulated to all members of the Town Council.
9. **To approve Accounts for payment up to 6th January 2014**
Resolved. The accounts for payment were approved and cheques signed by Cllrs Brown and Jordan for the sum of £14,454.18 (General Account) and £8,223.18 (Wages Account).
10. **To approve Imprest report up to 31st December 2013**
Resolved. The Imprest report was approved as circulated to all members of the Town Council.
11. **To submit items of Correspondence (FIO)**
 Mr K Hancox – Culvert flooding – Rear of Ivy Terrace
 WMDC – Precept submission form
 Riding for the Disabled – Thank you for donation
 The Land Trust – Remittance advice – Frickley Football Pitch Improvements
 Brandon Lewis MP – Information regarding LCTS
12. **To give updates on Local Council Tax Support for Wakefield MDC following correspondence sent to Brandon Lewis MP**
 The Town Clerk reported correspondence received from Cllr G Stokes (WMDC) and YLCA. The Town Clerk will be attending a meeting with Cllr G Stokes and Clerks from Hemsworth, Ackworth, Normanton and South Kirkby and Moorthorpe and will report progress at the next meeting of the finance committee.
13. **Westfield Centre**
- a) **SECF Ltd Updates – Minutes circulated**
Resolved. Minutes were circulated to all members of the Town Council
- b) **Adult Education – Updates**
 The Town Clerk and Cllr B Capstick are attending a meeting with Adult Education on Wednesday 15th January 2014 to discuss progress and targets for the next quarter.
- c) **The Lanes Café Luncheon Club – Updates**
Resolved. The occupier – Miss Harrison has ceased trading and the café is currently being managed by South Elmsall Town Council staff. The luncheon club set for Friday of each week will be going ahead as planned.
- d) **Biomass Boiler Updates**
Resolved. Billington Fuels have delivered a further supply of wood pellets. The biomass boiler will not be back in operation until a further training session has been carried out, enabling staff and Directors of SECF Ltd a further opportunity to familiarise themselves with the complex system. The solid fuel system is currently functioning.
- e) **SECF Newsletter Updates**
Resolved. The Company is producing a Newsletter to be distributed in and around the wider SESKU area.

14. **To review bookings fees, games fees and allotment fees for 2014/15**
Resolved. Item deferred to finance committee meeting – 27th January 2014
15. **Local Government Pension Scheme – Second phase – Grounds Supervisor to join scheme from April 2014**
Resolved. Members agreed that the Grounds Supervisor would join the WYPF from April 2014.

Mayor  Date 17-2-14