

**Minutes of the Town Council Meeting held on Monday 21st March 2016 at
7.00pm based at Social Centre, Westfield Lane**

Present: Cllrs J Tunstall Mayor
R Askew
B Capstick
P Jordan
S Hodson
J Thomas
J Treacy
S Tulley
T Walker

In attendance Mrs C L Baxter Town Clerk

1. **To receive apologies for absence**
Cllr C Cormack - Illness
Cllr J Hodson – Work commitments
Cllr J Pickin – Illness
2. **To receive Declarations of Interest (Disclosable Pecuniary) and requests for dispensation**
None
3. **To approve Minutes of the monthly Town Council meeting of 8th February 2016 as a true and accurate record**
Resolved. The Minutes of the monthly Town Council meeting of 8th February 2016 were accepted as a true and accurate record and duly signed by the Mayor.
4. **To approve Minutes of Finance and Management, Land and Property Committee meeting of 29th February 2016**
Resolved. The Minutes were approved as a true and accurate record.
5. **To approve Minutes of Recreation Committee meeting of 29th February 2016**
Resolved. The Minutes were approved as a true and accurate record.
6. **To approve Minutes of Environment and Planning Committee meeting of 29th February 2016**
Resolved. The Minutes were approved as a true and accurate record.

Peter Jordan
9/5/16

7. **To approve Minutes of Staffing Committee meeting of 29th February 2016**
Resolved. The minutes were approved as a true and accurate copy.
8. **To approve Receipts and Payments report up to 29th February 2016**
Resolved. Receipts and Payments report was approved as circulated to all members of the Town Council.
9. **To approve Accounts for payment from 1st March 2016 to 21st March 2016**
Resolved. The accounts for payment were approved and cheques signed by Cllrs Jordan and Thomas for the sum of £6090.66 (General Account) and £10,901.08 (Wages Account).
10. **To approve Imprest report up to 29th February 2016**
Resolved. The Imprest report was approved as circulated to all members of the Town Council.
11. **To submit items of Correspondence (FIO)**
WMDC – Planning applications seeking approval
Townends Accountants – Annual Accounts – SECF Ltd
WMDC – Community Infrastructure Levy
12. **Westfield Centre**
- a) **SECF Ltd updates**
Minutes circulated to all members of the Town Council
 - b) **The Lanes Café – Updates**
Trading continues to improve.
 - c) **Adult Education and CSCS – Updates**
Employability with CSCS will be funded until the end of the academic year via Wakefield College.
 - d) **Biomass Boiler**
The Council is waiting to receive the heating incentive
 - f) **Annual Accounts**
Resolved. Accounts for SECF Ltd were circulated to all members of the Council .
13. **To give updates on the Football Pitches**
- a) **To consider pitch fees/rates for under 16's for 2016/2017 season**
Resolved. £205.00 for the season.
 - b) **To consider pitch fees/rates for 16's and over for 2016/2017 season**
Resolved. £334.00 for the season.
 - c) **To report the purchase of the spiker machine for the pitches**
Resolved. Spiker has now been purchased via Greentek

14. **To discuss public rights of way**
a) **Side of former Chequers Inn**
Resolved. Council supports this right of way remaining closed to prevent anti social behaviour
b) **Rear of Westfield Centre**
Resolved. Council will pursue this right of way with Wakefield Council with a view to the area being re-opened for the benefit of the wider community and its residents
15. **To consider financial donations for Ash Grove School and Carlton Road School to be used to purchase decorations for the Tour De Yorkshire Event – 30th April 2016**
Resolved. Council will donate £200.00 to each school to be used to decorate the town in readiness of Tour De Yorkshire
16. **To discuss Christmas Light Switch On (2016) and South Elmsall Town Centre Management Committee**
Resolved. The Town Clerk was asked to coordinate a meeting with the Chair, Secretary and Treasurer with members of the Town Council.
17. **To discuss the CLLD event and updates**
Resolved. Cllr Askew asked if money could be spent creating a wet land area on the Doncaster Road open space. Cllr Askew will approach the land owner on behalf of the Town Council and report at next meeting.
18. **To confirm the Annual Parish Meeting date and time for April 2016**
Resolved. The Annual Parish Meeting will be held on Monday 25th April 2016 at 6pm until 6.50pm.
19. **To discuss and update on matters concerning the land off Priory Estate**
Resolved. Cllr Capstick gave a report and update on the land off Priory Estate
20. **To discuss and consider maintenance at the Town Cenotaph**
Resolved. Members agreed to purchase a pressure washer for clean- up of the area and make good all flag stones. Three independent quotations will be required.
21. **To consider WYPF or NEST Pension provider for staff (information circulated) – staging date 1st August 2016**
Resolved. Item deferred to Finance and Management Committee for decision.

Mayor signature Peter Jordan

Date May 9th, 2016