

**Minutes of the Finance, Management, Land & Property Committee Meeting
held on Monday 18th July 2016**

Present: Cllrs
S Tulley Chair
B Capstick
P Jordan
J Thomas
J Treacy

In attendance Clare L Baxter Town Clerk

- 1 **To receive apologies for absence**
Cllr S Hodson – Prior Engagement
Cllr J Hodson – Prior Engagement
- 2 **To receive Declarations of Interest – Disclosable Pecuniary**
None given
3. **To approve Receipts and Payments Report for June 2016**
Resolved. That the receipts and payments report for June 2016 be approved as circulated to members.
4. **To approve payments from Current and Wages Accounts from 5th July 2016 to 18th July 2016**
Resolved. That the payments from Current and Wages Accounts from 5th July 2016 to 18th July 2016 be approved as circulated to members. Payments from current account £1,099.16 and payments from wages account £10,554.08 cheques were signed by Councillors Jordan and Thomas.
5. **To approve payments from Imprest Account, June 2016**
Resolved. That the payments from Imprest Account from 1st June 2016 to 30th June 2016 be approved as circulated to members.
6. **To give a report on Community Led Event – Cllr S Tulley**
Resolved. The next meeting is scheduled to take place at the Kinsley Community Centre on Thursday 21st July 2016. The LIG and LAG nomination forms have been completed and submitted and members have taken part in the survey distributed by Mr L Wood.

5/9/16
PJ

7. **To appoint a complaints committee to deal with complaints made against members of the Town Council**
Resolved. The complaints committee will consist of the following members: Councillors Askew, S Hodson, J Sheriff, J Thomas and J Tunstall. Members will not take part or discuss complaints if they are the subject of any complaint. Any three members (quorum) of the committee will be eligible to hear complaints.

8. **To consider making a contribution to South Kirkby and Moorthorpe Town Council and Upton and North Elmsall Parish Council towards the cutting of football fields at Minsthorpe Vale and Minsthorpe Lane**
Resolved. South Elmsall will not be making a financial contribution. The Council is committed to cutting the new football pitches at Frickley.

9. **To consider and approve the Internal Audit report for South Elmsall Town Council**
Resolved. The internal audit report was approved and members of the finance committee thanked the Town Clerk for her work completing the annual accounts.

10. **To give updates on meeting with Mark Burns Williamson (Police and Crime Commissioner)**
Resolved. The Police and Crime Commissioner acknowledged the request of the Town Council asking for a meeting and said he would look at possible dates in September 2016 if his diary would accommodate that.

11. **To agree Risk Assessment for South Elmsall Town Council**
Resolved. The risk assessment was agreed as circulated – July 2016

12. **To consider mobile application package for South Elmsall Town Council**
Resolved. Councillor Jon Sheriff reported on this item. Members agreed to look at this item at a future date, preferring to reach residents via the annual Newsletter, local news column and social media.