

**Minutes of the Finance, Management, Land & Property Committee Meeting  
held on Monday 30<sup>th</sup> January 2017**

Present: Cllrs  
S Tulley Chair  
B Capstick  
J Hodson  
S Hodson  
J Thomas

In attendance Clare L Baxter Town Clerk

- 1 **To receive apologies for absence**  
Cllr P Jordan – Holiday  
Cllr J Treacy – Other meeting
- 2 **To receive Declarations of Interest – Disclosable Pecuniary**  
None given
3. **To approve Receipts and Payments Report for December 2017**  
**Resolved.** That the receipts and payments report for December 2017 be approved as circulated to members.
4. **To approve payments from Current and Wages Accounts from 10<sup>th</sup> January 2017 to 30<sup>th</sup> January 2017**  
**Resolved.** That the payments from Current and Wages Accounts from 10<sup>th</sup> January 2017 to 30<sup>th</sup> January 2017 be approved as circulated to members. Payments from current account £12,298.81 and payments from wages account £11,363.69 cheques were signed by Councillors Thomas and Tulley.
5. **To approve payments from Imprest Account, December 2017**  
**Resolved.** That the payments from Imprest Account from 1<sup>st</sup> December 2017 to 31<sup>st</sup> December 2017 be approved as circulated to members.
6. **To report co-option vacancy – South Elmsall Town Council**  
**Resolved.** Members can co-opt a person for the position of Councillor without need for an election to take place.
7. **To report outcome of IT equipment funding application – SECF Ltd**  
**Resolved.** The company has been successful in securing funding to cover the cost of new IT equipment for the Westfield Centre. The Town Council will need to consider making a donation to cover the vat content of the application. The Clerk will report in due course.

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- 8. **To report HMRC VAT inspection routine visit**  
**Resolved.** A routine visit will take place on Wednesday 1<sup>st</sup> February 2017
  
- 9. **To consider circulation of Agendas and Minutes in electronic format**  
**Resolved.** All minutes and agendas will be circulated electronically unless members request a hard paper copy.
  
- 10. **To consider upgrade of CCTV system – Social Centre**  
**Resolved.** The Social Centre CCTV will be updated to a digital system by Mowbray Electrical

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