

**Minutes of the Town Council Meeting held on Monday 9<sup>th</sup> May 2016 at 7.00pm  
based at Social Centre, Westfield Lane**

Present: Cllrs P Jordan Mayor  
R Askew  
B Capstick  
J Thomas  
J Treacy  
J Tunstall  
S Tulley

In attendance Mrs C L Baxter Town Clerk

1. **To receive apologies for absence**  
Cllr J Pickin – Prior Engagement
2. **To receive Declarations of Interest (Disclosable Pecuniary) and requests for dispensation**  
None
3. **To approve Minutes of the monthly Town Council meeting of 21<sup>st</sup> March 2016 as a true and accurate record**  
**Resolved.** The Minutes of the monthly Town Council meeting of 21<sup>st</sup> March 2016 were accepted as a true and accurate record and duly signed by the Mayor.
4. **To approve Minutes of Finance and Management, Land and Property Committee meeting of 11<sup>th</sup> April 2016**  
**Resolved.** The Minutes were approved as a true and accurate record.
5. **To approve Minutes of Recreation Committee meeting of 11<sup>th</sup> April 2016**  
**Resolved.** The Minutes were approved as a true and accurate record.
6. **To approve Minutes of Environment and Planning Committee meeting of 11<sup>th</sup> April 2016**  
**Resolved.** The Minutes were approved as a true and accurate record.
7. **To approve Minutes of Staffing Committee meeting of 11<sup>th</sup> April 2016**  
**Resolved.** The meeting was cancelled – not quorate.
8. **To approve Receipts and Payments report up to 30<sup>th</sup> April 2016**  
**Resolved.** Receipts and Payments report was approved as circulated to all members of the Town Council.

9. **To approve Accounts for payment from 12<sup>th</sup> April 2016 2016 to 9<sup>th</sup> May 2016**  
**Resolved.** The accounts for payment were approved and cheques signed by Cllrs Thomas and Jordan for the sum of £21,748.05 (General Account) and £11,348.99 (Wages Account).
10. **To approve Imprest report up to 30<sup>th</sup> April 2016**  
**Resolved.** The Imprest report was approved as circulated to all members of the Town Council.
11. **To submit items of Correspondence (FIO)**  
Allotment tenant – Complaint re feral cats  
Wakefield Council – Attachment of earnings  
Wakefield Council – Planning applications seeking approval
12. **To report casual vacancy at South Elmsall Town Council**  
**Resolved.** Vacancy has been advertised with Wakefield Council.
13. **Westfield Centre**
- a) **SECF Ltd updates**  
Minutes circulated to all members of the Town Council
  - b) **The Lanes Café – Updates**  
Polish communion planned and an outside funeral catering at Minsthorpe Hotel.
  - c) **Adult Education and CSCS – Updates**  
Classes booked until end of July 2016.
  - d) **Just Homes - Updates**  
Just Homes have moved into the Westfield Centre and will pay service charges on a weekly basis.
  - e) **Annual Accounts - Updates**  
**Resolved.** SECF Ltd has recently submitted their annual accounts to Companies House and has generated a profit for the third year of trading. The Company now employs four members of staff.
  - f) **Felkirk School – Updates**  
**Resolved.** The School have moved into the John Weston room and will pay a weekly rent and food allowance to SECF Ltd.
  - g) **Renewable Heating Incentive**  
**Resolved.** SETC is still waiting to hear back from Coalfield Regeneration Trust.
14. **To give updates on Football pitches**
- a) **To report pitch bookings from Frickley Athletic**  
**Resolved.** The Town Clerk has been contacted by Frickley Athletic regarding booking the open age pitch at the rear of Frickley Athletic.

15. **To approve Annual Audited Accounts and approve Auditors terms of reference**

**Resolved.** The Accounts were approved and signed by the Chair of Finance – Councillor Stephen Tulley. The auditor terms of reference was approved. All members of the Town Council were furnished with a copy of the accounts for their records. The public notice has been displayed at the Westfield Centre.

16. **To discuss South Elmsall Town Centre Partnership meetings and choice of venue**

**Resolved.** The next meeting is organised to take place at the Broad Lane Business Centre on 11<sup>th</sup> May 2016. It was agreed that no member of South Elmsall Town Council would be attending the meeting for the following reasons outlined:

- a) The Westfield Centre had already been offered as a meeting venue
- b) Members of the committee were refusing to use the Westfield Centre
- c) Members of the committee had been untruthful when reporting back from last year's light switch on event
- d) Defamatory comments being published on unauthorised social media sites

South Elmsall Town Council agreed to organise the Christmas light switch on for Christmas 2016 but would welcome help from likeminded individuals who wanted to be involved.

Mayor ..... *Peter Jordan* .....

Date ..... *July 4th, 2016* .....