

**Minutes of the Town Council Meeting held on Monday 23rd June 2014 at
7.00pm based at Social Centre, Westfield Lane**

Present: Cllrs J Tunstall Deputy Mayor
R Askew
R Brown
B Capstick
R Hayhurst
J Pickin
S Tulley

In attendance Mrs C L Baxter Town Clerk

1. **To receive apologies for absence**
Cllr P Jordan – Holiday
Cllr J Thomas – Holiday
Cllr J Treacy – Family commitments
Cllr T Walker – Work commitments
2. **To receive Declarations of Interest (Disclosable Pecuniary) and requests for dispensation**
None
3. **To approve Minutes of the Annual Town Council meeting of 12th May 2014 as a true and accurate record**
Resolved. The Minutes of the Annual Town Council meeting of 12th May 2014 were accepted as a true and accurate record and duly signed by the Deputy Mayor.
4. **To approve Minutes of the Town Council meeting of 12th May 2014 as a true and accurate record**
Resolved. The Minutes of the Town Council meeting of 12th May 2014 were accepted as a true and accurate record and duly signed by the Deputy Mayor.
5. **To approve Minutes of Finance and Management, Land and Property Committee meeting of 2nd June 2014**
Resolved. The Minutes were approved as a true and accurate record.
6. **To approve Minutes of Recreation Committee Meeting of 2nd June 2014**
Resolved. The Minutes were approved as a true and accurate record.
7. **To approve Minutes of Environment and Planning Committee Meeting of 2nd June 2014**
Resolved. The Minutes were approved as a true and accurate record.

8. **To approve Minutes of Staffing Committee Meeting of 2nd June 2014**
Resolved. The Minutes were approved as a true and accurate record.
9. **To approve Receipts and Payments report up to 31st May 2014**
Resolved. Receipts and Payments report was approved as circulated to all members of the Town Council.
10. **To approve Accounts for payment up to 23rd June 2014**
Resolved. The accounts for payment were approved and cheques signed by Cllrs Brown and Hayhurst for the sum of £1,141.99 (General Account) and £13,999.67 (Wages Account).
11. **To approve Imprest report up to 31st May 2014**
Resolved. The Imprest report was approved as circulated to all members of the Town Council.
12. **To submit items of Correspondence (FIO)**
 WMDC – Community Infrastructure Levy
 NALC – Pension funding deficits
 WMDC (V Moulton) – Priority one application received
 MPAG – Art exhibition dates confirmed
 Royal British Legion- Thank you for donation
 SESKU Community Festival Committee – Storage facilities request
 Levis LLP – Revision of lease agreement – Frickley allotment site
13. **Westfield Centre**
 a) **SECF Ltd updates**
 Minutes circulated to all members of the Council
 b) **The Lanes Café – Updates**
 Trading continues to improve.
 c) **Adult Education – Updates**
 An open day is being planned for Friday 15th August 2014 at the Westfield Centre, with refreshments and light buffet and children’s activities being included.
 d) **Roof Maintenance – Updates**
 The roof maintenance and felting are still outstanding.
 e) **To give updates on screwfix initiative – Westfield Centre workshop**
14. **To discuss and approve Christmas Light Switch on – November 2014**
Resolved. Members of SETC will hold a meeting with South Elmsall Town Centre Management with a view to determining the running of the event. The refreshments and light buffet will be held at the Westfield Centre as agreed during 2013.

