

Minutes of the Town Council Meeting held on Monday 16th February 2017 at 7.00pm based at Social Centre, Westfield Lane

Present: Cllrs P Jordan Mayor
R Askew
B Capstick
J Thomas
J Treacy
J Tunstall

In attendance Mrs C L Baxter Town Clerk

1. **To receive apologies for absence**
Cllr J Pickin – Prior Engagement
Cllr J Sheriff – Work commitments
Cllr S Tulley - Holiday
2. **To receive Declarations of Interest (Disclosable Pecuniary) and requests for dispensation**
Cllr J Thomas – Item 14, increase to games fees
3. **To approve Minutes of the Monthly Town Council meeting of 9th January 2017 as a true and accurate record**
Resolved. The Minutes of the Monthly Town Council meeting of 9th January 2017 were accepted as a true and accurate record and duly signed by the Mayor.
4. **To approve Minutes of the Monthly Town Council meeting of 19th January 2017 as a true and accurate record**
Resolved. The Minutes of the Precept meeting of 19th January 2017 were accepted as a true and accurate record
5. **To approve Minutes of Finance and Management, Land and Property Committee meeting of 30th January 2017**
Resolved. The Minutes were approved as a true and accurate record.
6. **To approve Minutes of Recreation Committee meeting of 30th January 2017**
Resolved. The Minutes were approved as a true and accurate record.
7. **To approve Minutes of Environment and Planning Committee meeting of 30th January 2017**
Resolved. The Minutes were approved as a true and accurate record.

8. **To approve Minutes of Staffing Committee meeting of 30th January 2017**
Resolved. The minutes were approved as a true and accurate record.
9. **To approve Receipts and Payments report up to 31st January 2017**
Resolved. Receipts and Payments report was approved as circulated to all members of the Town Council.
10. **To approve Accounts for payment from 31st January 2017 to 16th February 2017**
Resolved. The accounts for payment were approved and cheques signed by Cllrs Jordan and Thomas for the sum of £1472.35 (General Account) and £8154.08 (Wages Account).
11. **To approve Imprest report up to 31st January 2017**
Resolved. The Imprest report was approved as circulated to all members of the Town Council.
12. **To submit items of Correspondence (FIO)**
Vat only invoice to be raised from Gibson Computers to SETC
Annual Parish Meeting set to take place Monday 24th April 2017 at 6pm
Hedgehog Society – Request to check before strimming is carried out
Keepmoat – Meeting request
WMDC – Grant for SECF Ltd received
WMDC – Planning applications seeking approval
13. **Westfield Centre**
- a) **SECF Ltd updates**
Minutes circulated to all members of the Town Council
 - b) **The Lanes Café – Updates**
Price increases to take effect week commencing Monday 27th February 2017. All party menus to increase from 1st April 2017
 - c) **Adult Education – Updates**
Notable success rates for getting people back into work with CSCS/CITB and Security courses. The Westfield Centre is now delivering NCFE flexible learning courses.
 - d) **Renewable Heating Incentive**
Resolved. CRT is contacting OFGEM to enquire why payment has not been received..
 - e) **Child Day Care**
Resolved. Waiting for OFSTED to visit and opening day to be confirmed.
 - f) **Maddie Moos Updates**
Resolved. Maddie Moos have gifted the sensory equipment to a school in Barnsley and centre is waiting for them to arrange an installation date.

14. **To discuss and review annual fees increases:**

Garage rents	£58.00
Allotments	£35.00
Late payment charges	£ 5.00
User Group Commercial	£25.00
Games Fees	£5.00 increase to all yearly passes £1.00 increase to all games sessions

15. **To give updates on meeting with Keepmoat Homes in relation to land at Priory Estate**

Resolved. Members will meet with Alan Swain from Keepmoat Homes on Friday 24th February 2017 at 2pm to discuss proposed development for Priory Estate land.

16. **To report and consider co-option vacancy – South Elmsall Town Council**

Resolved. Defer to next meeting following labour group meeting

17. **To consider and approve revised Allotment tenancy agreement**

Resolved. The new tenancy agreement was approved and will be distributed to all allotment tenants from 1st April 2017.

Mayor *Peter Jordan*

Date *April 3rd, 2017*