

**Minutes of the Finance, Management, Land & Property Committee Meeting
held on Monday 5th January 2015**

Present: Cllrs
S Tulley Chair
R Brown
B Capstick
R Hayhurst
P Jordan
J Thomas

In attendance Clare L Baxter Town Clerk

- 1 **To receive apologies for absence**
None
- 2 **To receive Declarations of Interest – Disclosable Pecuniary**
None given
3. **To approve Receipts and Payments Report for December 2014**
Resolved. That the receipts and payments report for December 2014 be approved as circulated to members.
4. **To approve payments from Current and Wages Accounts from 9th December 2014 to 5th January 2015**
Resolved. That the payments from Current and Wages Accounts from 9th December 2014 to 5th January 2015 be approved as circulated to members. Payments from current account £56,038.44 and payments from wages account £9,405.60 cheques were signed by Councillors Brown and Jordan.
5. **To approve payments from Imprest Account, December 2014**
Resolved. That the payments from Imprest Account from 1 December 2014 to 31 December 2014 be approved as circulated to members.
6. **To give updates on ERDF (first floor refurbishments)**
Resolved. The project has been completed and the payment has been defrayed in accordance with European requirements. The carpet tiles and blinds will be fitted over the next week and a few enquiries have been received in relation to free business space.
7. **To circulate precept budget report (for information only)**
Resolved. A precept budget meeting has been scheduled to take place on Wednesday 14th January 2015 at 11am.

8. **To approve internal audit report – as circulated to members Resolved.** Members approved the internal audit report and thanked the Town Clerk for assisting the auditor with her work.