

**Minutes of the Town Council Meeting held on Monday 7th January 2013 at
7.00pm based at Social Centre, Westfield Lane**

Present: Cllrs R Brown Mayor
B Capstick
M Gray
R Hayhurst
P Jordan
D Mulhern
J Thomas
S Tulley
E Tunstall
J Tunstall
In attendance Mrs C L Baxter Town Clerk
Mrs J A Patton Deputy Town Clerk
Three members of the public

1. **To receive apologies for absence**
Cllr T Walker – Work Commitments
2. **To receive Declarations of Interest (Disclosable Pecuniary)**
Cllr P Jordan – Interest in relation to item 12 – Member of Royal British Legion
Cllr J Pickin – Dispensation order in respect of item 12
3. **To approve Minutes of the Town Council meeting of 26th November 2012 as a true and accurate record**
Resolved. The Minutes of the Town Council meeting of 26th October 2012 be accepted as a true and accurate record and duly signed by the Mayor.
4. **To approve Minutes of Finance and Management, Land and Property Committee meeting of 17th December 2012**
Resolved. The Minutes be approved as a true and accurate record.
5. **To approve Minutes of Recreation Committee Meeting of 17th December 2012**
Resolved. That the Minutes be approved as a true and accurate record.
6. **To approve Minutes of Environment and Planning Committee Meeting of 17th December 2012**
Resolved. The Minutes be approved as a true and accurate record.
- 6A. **To approve Staffing Committee Meeting of 17th December 2012**
Resolved. The Minutes be approved as a true and accurate record.
7. **To approve Receipts and Payments report up to 31st December 2012**
Resolved. Receipts and Payments report be approved as circulated to all members of the Town Council.

8. **To approve Accounts for payment up to 7th January 2013**
Resolved. The accounts for payment were approved and cheques signed by Cllrs Hayhurst and Jordan in the sum of £32,143.83 (General Account) and £3,205.15 (Wages Account).
9. **To approve Imprest report up to 31st December 2012**
Resolved. Imprest report be approved as circulated to all members of the Town Council.
10. **To submit items of Correspondence (FIO)**
 WMDC – Parish Councils and National Council Tax Benefit
 CAB – Outreach Service
 K Butler – Thank you letter on behalf of Neuroblastoma Charity
 SLCC – Parishes not be capped 2013-2014
 Joint Burial Committee – Deferred Joint Committee Meeting
 YLCA – E-Information Bulletin week ending 14 December 2012
 YLCA – E-Information Bulletin week ending 21 December 2012
 YLCA – E-Information Bulletin week ending 4 January 2013
11. **Request to rescind and vary Standing Order 1D – Public Participation at Council Meetings**
Resolved. The following members requested the rescission of Standing Order 1D : Councillors R Brown, B Capstick, M Gray, R Hayhurst, P Jordan, D Mulhern, J Thomas, S Tulley, E Tunstall and J Tunstall
 The Standing Order will now read as follows:
Subject to standing order 1c above, members of the public will not make representations answer questions and give evidence in respect of any item of business included in the agenda, unless raised during public open session or with prior agreement with the Town Council, by writing to the Town Clerk at least 10 days before each meeting - All public participants must reside within the Parish of South Elmsall.
12. **Request for Financial Assistance – Royal British Legion – Field Trip to Eden Camp**
Resolved. Royal British Legion funding for 2012-2013 has exceeded £500.00. Request refused for this financial year.
13. **Members to consider correspondence circulated from NUM – Mr Ian Duncan Smith interview in relation to changes to online benefit forms**
Resolved. The Town Council gives full support to NUM and will seek possibility of funding for additional Computers and technology.
14. **Westfield Resource Centre – Updates**
 a. **South Elmsall Community Facilities Ltd**
 The Company was officially formed on 5 November 2012. The Accounting period will run from 5 November 2012 to 30 November 2013.

All HMRC and Companies House filing will be carried out by Company Secretary before being signed off by approved Auditors – RBS Accountancy. The Company have applied for Charity Status and the Company bank account has been opened.

SECF Ltd will meet again on 9 January 2013.

b. Adult Education

A meeting with Stephen Crofts of WMDC to be arranged in next few weeks

c. Roofing Repairs

Work is ongoing

d. Boiler Maintenance

Additional coal supplies will have to be purchased before February 2013 to keep the Centre heated.

e. Energy Efficiency Report

A meeting with Graham Wingfield of CRT to be arranged in next few weeks

f. WREN – Match funding from SETC

The Town Council agreed to match fund the Hall project with £5,500.00 and the work will commence no later than March 2013.

g. General Maintenance

Internal and external painting has been completed. Trees and shrubs removed from raised beds in the external grounds.

15. To approve South Elmsall Precept 2013-2014

Item deferred pending further information from WMDC regarding National Council Tax Benefit.

Town Mayor

Date