

**Minutes of the Finance, Management, Land & Property Committee Meeting
held on Monday 4th November 2013**

Present: Cllrs
S Tulley Chair
B Capstick
R Brown
R Hayhurst
J Thomas

In attendance Clare L Baxter Town Clerk
June A Patton Deputy Town Clerk

1 **To receive apologies for absence**

Cllr P Jordan - Holiday

2 **To receive Declarations of Interest – Disclosable Pecuniary**

None

3. **To approve Receipts and Payments Report September 2013**

Resolved. That the receipts and payments report for September 2013 be approved as circulated to members.

4. **To approve payments from Current and Wages Accounts from 15th
October 2013 to 4th November 2013**

Resolved. That the payments from Current and Wages Accounts from 15th October 2013 to 4th November 2013 be approved as circulated to members. Payments from current account £4,944.38 and payments from wages account £8,150.14.

5. **To approve payments from Imprest Account, September 2013**

Resolved. That the payments from Imprest Account from 1 September to 30 September 2013 be approved as circulated to members.

6. **To report correspondence from MHA and Triton Construction and
consider any action as necessary**

Resolved. Council considered correspondence and explanations received from Triton Construction. The Council's position has not changed and the Town Clerk was asked to relay this information to MHA.



25-11-13

7. **Invoicing, Procedures and Lettings Agreements – Cllr J Thomas to report**

Resolved. All lettings and games fees will be collected in accordance with the bookings fees agreed at the beginning of the financial year.

8. **Members to agree date for internal inspections of finances for period July to September 2013**

Resolved. Internal inspections and budget discussions will take place on Friday 15th November 2013 at 10am based at the Westfield Centre.



25-11-13.