

**Minutes of the Recreation Committee Meeting held on Monday 10th June 2013
at 7.00pm, Social Centre**

Present:	Cllrs	
	R Brown	Chair
	R Askew	
	B Capstick	
	P Jordan	
	J Thomas	
	J Pickin	
	S Tulley	
	T Walker	
In attendance	Clare L Baxter	Town Clerk
	June A Patton	Deputy Town Clerk

1. **To receive apologies for absence**
Cllr R Hayhurst – Holiday
Cllr J Tunstall – Prior Engagement
2. **To receive Declarations of Interest (Disclosable Pecuniary)**
None
3. **Grounds Maintenance Report (FIO)**
Report circulated as attached.
Members agreed to purchase a mower from the garden scheme budget. It was further agreed that this years' garden fund would be used to purchase new equipment for the grounds team.
4. **To submit items of Correspondence (FIO)**
Robinsons Solicitors – Client, St Lukes Church
Jon Trickett MP – Bowling Green subscriptions enquiry
Michael Hyde and Associates – Confirmation of extension of time – Westfield Centre
NALC – Letter from Cllr Ken Browse
YLCA – Ebulletin – 24 May 2013
YLCA – Ebulletin – 31 May 2013
5. **Westfield Centre – Updates**
 - a. **South Elmsall Community Facilities Ltd**
SECF Ltd minutes circulated to all members of the Town Council.
 - b. **Funding updates – WREN and ERDF**
Resolved. The Town Clerk has completed the eligible expenditure funding form and submitted to WREN. The first instalment of £25k should be released within the next few weeks.

Resolved. Councillors Capstick and Tulley and the Town Clerk attended the ERDF group meeting at Langthwaite House, South Kirkby. The Town Council has been successful in its bid and will receive £15,500.00 in match funding which will be used to assist new businesses. The Town Council has created an hot desk portal at the Westfield Centre in accordance with the ERDF requirements.

c. **Adult Education updates**

Resolved. The adult education programme will start in September 2013. The programme has been published by WMDC and circulated around district.

d. **Child Day Centre Updates**

Resolved. The Town Clerk will contact local child care providers who may be interested in working with the Town Council on the development of the child day care centre at Westfield Centre.

e. **Biomass Boiler**

Resolved. The planning application is currently going through the planning stage and should be installed at the Westfield Centre during September 2013.

f. **To agree amendments to Service Level Agreement between SETC and SECF Ltd**

Resolved. The proposed amendment to bullet point 4 under the heading of Accountability and Management should read ***Maintenance of the building will be reviewed on a monthly basis by SECF Ltd and any repairs/renewals or planned maintenance will be met by SETC.***

6. **Allotment Updates**

- a. **St Marys Site**
- b. **Station Fields**
- c. **Westfield Lane**
- d. **Frickley Site**

A report written by Deputy Town Clerk was circulated to all members for information.

7. **South Elmsall Charities – Appointment of trustee following the resignation of Mr W Benson**

Resolved. Item deferred to next meeting of the Town Council.

8. **South Elmsall and Frickley Academy – Sports plateaus proposals and gathering**

Resolved. The Town Councils bid for £53,500.00 has been successful. The funds will be used to get the three pitches match ready.

Councillors Askew and Tulley will meet with Land Trust and Steve Wells Associates on site – 19th June 2013 to agree stand-off areas and access to the pitches.