

**Minutes of the Recreation Committee Meeting held on Monday 5<sup>th</sup> November  
2012 at 7.00pm, Social Centre**

Present:	Cllrs	
	B Capstick	Chair
	R Brown	
	P Jordan	
	J Thomas	
	S Tulley	
	T Walker	
In attendance	Clare L Baxter	Town Clerk
	June A Patton	Deputy Town Clerk

- 1. To receive apologies for absence**  
Cllr E Tunstall – Prior Engagement  
Cllr J Tunstall – Prior Engagement  
Cllr J Pickin – Prior Engagement  
Cllr M Gray – Work Commitments  
Cllr D Mulhern – Prior Engagement
- 2. To receive Declarations of Interest (Disclosable Pecuniary)**  
None
- 3. Grounds Maintenance Report (FIO)**  
Report circulated as attached.  
The Recreation Committee asked for thanks and appreciation to be recorded for the work the Grounds staff had been performing.
- 4. To submit items of Correspondence (FIO)**  
NALC – What next for Localism  
Mrs L Bailey – Request for horse grazing – Broadway  
WMDC – Cancellation of commercial waste – WRC  
Social Centre Intruder Alarm – Reinstatement of Police response  
Mayor of Wakefield – Invitation to Remembrance Festival  
Wakefield Speaks – Invitation to attend 20 November 2012  
SLCC – Standards and Code of Conduct – Section 33 Dispensations
- 5. Westfield Resource and Enterprise Centre – Updates**  
Community Trust  
**Resolved** The Town Clerk was waiting for confirmation from Companies House about the formation of the Limited Company and associated memorandum of articles being released. The internal auditor for South Elmsall Town Council wants to see a service level agreement between South Elmsall Town Council and South Elmsall Community Facilities Ltd being produced ahead of her next visit – January 2013.

#### Asbestos Survey

**Resolved** The asbestos removal has been completed and clean air certificates produced.

#### Funding updates

**Resolved.** A funding application has been submitted to WREN and will go in front of funding panel on 5<sup>th</sup> December 2012. The ERDF bid is being progressed by Town Clerk and Mr V France (Director to SECF Ltd) ready for submission by mid November 2012. If successful the bid will cover staff salaries for new business development.

#### Adult Education Updates

Meetings continue to take place with WMDC Adult Education with a view to classes starting September 2013.

#### Roof repairs

Work on the Westfield Resource Centre is being completed by Mr Alan Elkin – Roofing Specialist – Work is underway.

Gullies are in good condition, fascias are being replaced. Leading is being replaced with other materials.

#### Security Alarm

**Resolved** The alarm was disconnected during asbestos removal but has since been reinstated and reactivated to satisfy insurance requirements.

#### Community Centre visits

SECF Ltd (Charity) visited Havercroft and Kinsley Community Centres for fact finding exercise. The group hopes to work closely with both Centres and create independent partnerships

### **6. Garden Scheme – To report on employee garden scheme bonus calculations**

**Resolved.** The garden scheme bonus will be £50.02 shared by five employees, subject to HMRC tax and national insurance calculations. The garden scheme had been a successful initiative and had enabled elderly resident's assistance with garden cutting at subsidised rates.

